CHARITABLE CONTRIBUTION WORKSHEET (CASH OR CHECK)

CASH CONTRIBUTIONS (Letter from donee required if greater than $250)			
Date	Donee	Amount	LTR from Donee yes/no
Total Charitable Contributions (Cash & Check)		-	

CHARITABLE MILEAGE LOG		
Date	Purpose	Miles
Total Charitable Contributions (Cash & Check)		-

THE INTENT OF THIS WORKSHEET IS TO SUMMARIZE YOUR CHARITABLE CASH AND CHECK CONTRIBUTIONS FOR THE PURPOSE OF TAX PREPARATION AND REPORTING. YOU THE TAXPAYER, ARE RESPONSIBLE FOR MAINTAINING AN ACCURATE AND COMPLETE RECORD OF YOUR CHARITABLE CONTRIBUTIONS. UNDER TAX REGULATIONS YOU ACKNOWLEDGE THAT YOU HAVE SUPPORTING DOCUMENTATION (I.E. RECEIPTS, BANK RECORDS) REFLECTING TRANSACTIONS FOR THE TOTALS STATED ABOVE.